

## Appendix 3

### **Scrutiny Board (Strategy and Resources) – Recent work areas and outcomes**

#### **Officer Interests** – resulting in

- that certain committees and meetings are appropriate for verbal declarations of interest by officers, (in addition to Planning decision meetings), and agree that this would be subject to Trade Unions consultation.
- measures to limit risks where council staff take up employment with ‘competitor’ organisations.
- proposals for communication of officer responsibility for handling confidential information, with an emphasis on release of information to ex council staff

#### **How We Work’; Customer Access, Better Business management and Changing the Workplace.** - resulting in

- Future updates

#### **Single Commissioning** – resulting in

- Future updates

#### **Contract Procedure Rules** – resulting in

- The introduction of a contracts calendar to reduce unnecessary contract extensions
- Further work on off contract spend and waivers

#### **Translation Services** – resulting in

- The introduction of a policy for the use of interpreting and translation services across Leeds City Council with a view of reducing costs.

### **Contact Centre** - resulting in

- clear recommendations about its future funding,
- anticipating service failures and the consequential increase in Contact Centre activity and
- the development of better working relationships between Directorates and the Contact Centre.

### **Agency and Overtime** – resulting in

- The introduction of the Challenge Panel and the drive to reduce agency staff
- Re shaping the People Plan Score Card and how compliance to objectives is scrutinised

### **Welfare Reform** – resulting in

- Same advice and information given to people
- A contingency fund available to the Contact Centre to deal with spikes in activity
- The idea of room reclassification

### **Community Centre lettings** – resulting in

- A clearer and transparent charging structure